College Prep – Langan

Daily Assignment Schedule

Lesson # 9

The Daily Assignment Schedule is a study tool. Record the date and check off tasks as you complete them. Summarize Important Points on back. Only submit assignments indicated by the word: **submit.**

*All compositions must be word-processed, double-spaced, submitted on time.*

**Chapter 5 (continued): The Fourth Step in Writing, 108 – 138**

Book Assignment **\*Submit**

1. Review Chapter 5: Important Points.
2. Read and study 116 – 118: Use Concise Wording; do Activity 6.
3. Read / study 118 – 120: Revise by Adding a Second Complete Thought (Coordination); do Activity 7.
4. Read and study 120 – 122: Revise by Adding a Dependent Thought (Subordination): do Activity 8.
5. Read and study 122, 123: Revise by Beginning with a Special Opening Word or Phrase: do Activity 9

Summarize Important Points: **\*Submit**.

1. What is the significance of: *concise wording, and varying sentences.*?
2. Why are *specific words* important in effective writing?
3. Why is *concise wording* important in effective writing?

Practical Application

1. Select a piece of your writing.
2. Choose three sentences that you can improve and rewrite them, omitting needless words.
3. **\*Submit** three original sentences and their improved versions.