Writing With Skill Level I, Part 2

Weekly Assignment Schedule

Use the assignment schedule as a study tool. Fill in the date you do the assignments and check them off as you complete them. On the back, **summarize** what you learned each day, keep schedule in a binder with submitted work. Follow requirements for **submitted** work: *word-process, double-space, submit on time.*

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| Dates | **BOOK WEEK 27: TWO – LEVEL OUTLINING** |  |
| Date | **Day One: Introduction to Two-Level Outlining**  What is the Focus?  Underline the key words.  Begin:   * Step One: Understand the two-level outline (339 - 341) |  |
| Date | **Day One: Introduction to Two-Level Outlining**  Review   * Focus * Key words.   Begin:   * Step Two: Practice the two-level outline (341, 342)) |  |
| Date | **Day Two: Outlining Exercise**  What is the Focus?  Underline the key words.  Begin:   * Step One: Read (342, 343) * Step Two: Construct a one-level outline (343, 344) |  |
| Date | **Day Two:** **Outlining Exercise**  Review:   * Focus * Yesterday’s work   Begin:   * Step Three: construct a two-level outline (344) * Check work with parent. |  |