Writing With Skill Level 1 Part 2   
 Daily Assignment Schedule

The assignment schedule is a study tool. Date your assignment and check off tasks as you complete them.

*.* Summarize work daily and answer questions on back.

*Requirements for submissions: word-process, double-space*

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| Date | BOOK WEEK 19: BIOGRAPHICAL SKETCH |
| Date | **Day Three: Practicing the Topos**  Read the Focus and underline key words.  Begin:  Read the introduction before starting Step One.  • Step One: Choose important life events, (255, 256)  o A biographical sketch is a combination of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  o Read and discuss list of life events.  o Choose life events. |
| Date | **Day Three (continued): Practicing the** Topos  Review:  • Focus and key words.  • Review your list of important life events.  Begin:  • Step Two: Choose aspects to include, (256 – 259)  o Follow directions.  o Discuss aspects for description and organization plan. |
| Date | **Day Four (continued): Practicing the Topos**  Read the Focus and underline key words.  Review:  • Life events  • Aspects of description.  Begin:  • Step Three: Write the sketch, (260)  o Read aloud  o Show to parent.  o **\*Submit.** |
| Date | **Day Four: Copia Exercise**  Begin:  • Step One: Review, (260, 261)  • Step Two: Understand how to transform active verbs into passive verbs, (261 – 263)  • Step Three: Practice Sentence Variety, (263, 264)  • Step Four: Vary one of your own sentences, (264) |